



INSTITUTE OF SCIENCE AND MANAGEMENT

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SCHOLARSHIP APPLICATION FORM

Note: A-Level Science students who apply for ISM Merit Scholarship MUST also apply Teck Guan Scholarship.

Checklist for documents to be enclosed:

- One current passport-sized photograph
- A copy of offer letter
- A certified true copy of Identity Card
- A certified true copy of SPM or equivalent actual results or forecast results
- A certified true copy of each of Form 4 and Form 5 school report cards
- Evidence of co-curricular involvements such as certificates, letter of certification, etc
- Letter of recommendation from principal or teacher of school last attended. The letter should describe the academic capability and conduct of the applicant and also why the applicant should be considered for the scholarships applied for.
- * Latest income tax return forms of family members with income
- * Salary slips of family members with income for the last 3 months
- * Electrical bills for the last 3 months
- * Water bills for the last 3 months

Current Passport-Sized
Photograph

* Not applicable to **ISM Merit Scholarship, ISM Sports Excellence Scholarship, Leadership Excellence Award** applicant.

TYPE OF SCHOLARSHIPS

Please tick (✓) the applicable category (one only). Use separate forms if you are applying more than one scholarship.

- ISM Merit Scholarship
- Ultimate Reserves Group Scholarship
- Rozilini-Chung Scholarship
- ISM Sports Excellence Scholarship
- Heritage Opportunity Scholarship
- Lee Chai Hai Scholarship
- Leadership Excellence Award

Are you currently holding any other scholarship/financial assistance? Yes No

If yes, please state the name of the provider: _____

SECTION A: PERSONAL INFORMATION			
Name of Applicant: (as per Identity Card)			
NRIC No.:		Gender:	
Tel No(House):		H/P No.:	
Email:			
Residential Address:			
Mailing Address: (if different from above)			
Programme Applied:		Intake/Year:	

SECTION B: ACADEMIC RECORDS					
Last School Attended:				Year Graduated:	
Results of SPM or _____ (for other qualification, please specify)					
No.	Subject	Grade	No.	Subject	Grade
1			7		
2			8		
3			9		
4			10		
5			11		
6			12		

SECTION C: DETAILS OF PARENTS		
	Father	Mother
Name:		
NRIC/Passport No.:		
Occupation:		
Company Name:		
H/P No.:		

SECTION D: DETAILS OF OTHER FAMILY MEMBERS/GUARDIAN						
No.	Name of Family Members	Relationship	Marital Status	Age	School & Level (if studying)	Job/Employer (if working)
1						
2						
3						
4						
5						

SECTION E: DETAILS OF FAMILY INCOME				
No.	Name of Family Members	Relationship	Occupation	Monthly Income (RM)
1				
2				
3				
4				
5				
Total:				

SECTION F: SPORTS AND EXTRA-CURRICULAR ACTIVITIES			
Activities/Societies (For <i>Leadership Excellence Award</i> , please attach letter of recommendation from principal/counselor)			
No.	Activities/Societies/Others	Position Held	Year
1			
2			
3			
4			
5			
6			

Achievements (For <i>ISM Sports Excellence Scholarship</i> , please attach certified copies of certificates and testimonials)				
No.	Name of Competition	Year	Placing	Qualification (National/State Player)
1				
2				
3				
4				
5				
6				

SCHOLARSHIP TERMS AND CONDITIONS

- 1) The scholarships, unless specifically indicated, are open to Malaysian students who sign up for full-time programmes only.
- 2) The scholarships awarded are in the form of full/ partial tuition fee waiver only. Miscellaneous fees such as fees for application, examination, resources, deposit, insurance, activity, science lab and etc, which shall be borne by the student.
- 3) All applicants must meet the minimum entry requirements of the selected programme.
- 4) Meeting the minimum scholarship criteria does not automatically guarantee the applicant a scholarship. ISM Scholarship Committee reserves the right to decide on the number of scholarships to be awarded.
- 5) All scholarships offered by ISM to any student are at the absolute discretion of ISM Scholarship Committee. All decisions made by the ISM Scholarship Committee are final and no further queries shall be entertained.
- 6) Scholarships are only considered after applicants have obtained their actual results.
- 7) For Sports and Leadership Excellence Scholarships, all applicants are required to go through an interview process. Only successful candidates will be awarded the scholarships.
- 8) In the event that an applicant qualifies for more than one scholarship, the applicant is only entitled to one scholarship only.
- 9) Scholarship offered is valid for the duration of the programme applied. The scholarship is non-transferable to other programmes, non-convertible and non-redeemable for cash.
- 10) The scholarship will be terminated upon completion of the normal prescribed study period of the programme enrolled in and will not extend to any additional period including resit(s)/repeat(s) or overseas study programme.
- 11) Scholarships may be withdrawn/suspended at any time in the event of misconduct or failure to meet the required academic grades.
- 12) All scholarship recipients who fail to comply with all the terms and conditions of the scholarships spelt out herein or in the scholarship letter will be required to pay back 100% of total scholarship amount disbursed by ISM.
- 13) The qualifications required for the various scholarships may vary from year to year. Applicants are to check with ISM Registry on the requirements before applying.
- 14) ISM reserves the right to involve the scholars in interviews, advertisements, photography or other publicity-related activities for the purpose of promoting the institution.
- 15) ISM Scholarship committee reserves the right to reject incomplete application forms.
- 16) Terms and conditions of the scholarships may be modified and amended from time to time as deemed appropriate by ISM.
- 17) In the event that the scholarship recipient withdraws from the enrolled programme before completion, he/she agree to reimburse ISM the full amount of the scholarship awarded.
- 18) The scholarship recipient is obligated to:
 - (I) make timely payment of outstanding fees in line with ISM policies, failing which ISM reserves the right to take necessary action, including suspension or termination of the scholarship;
 - (II) comply with all applicable rules and regulations stipulated by ISM;
 - (III) maintain the required academic performance and meet the specified grade requirement in each semester in order to enjoy the scholarship in the subsequent semester. Failure to meet such academic requirement will have the scholarship terminated/suspended;
 - (IV) take part in student clubs or community projects specified by ISM and where required; and
 - (V) assist ISM in marketing activities, peer counseling, extracurricular activities, and other administration work as notified by ISM. Failure to comply with such requests without reasons(s) acceptable to ISM may result in suspension or termination of the scholarship.

I hereby declare that the information and documents that I have provided are correct and true. I understand and agree to abide by the **Scholarship Terms and Conditions** as stated in this application form. I agree that Institute of Science and Management reserves the right to cancel any scholarship awarded on the basis of incorrect or false information submitted.

Signature of Applicant:
Name:
NRIC No.:
Date:

Signature of Parent/Guardian:
Name:
NRIC No.:
Date:

FOR OFFICE USE ONLY		Signature:
<input type="checkbox"/> Approved <input type="checkbox"/> Not Approved		
Type of Scholarship:		Name:
Total Amount Approved:		Date: